REQUEST FOR PETTY CASH REIMBURSEMENT

(Due to reimburse __________________________ for the following petty cash purchase:

<table>
<thead>
<tr>
<th>Item (Quantity and description)</th>
<th>Purchased From</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Total: __________________________

Index/Fund/Account to be charged: __________________________

Approved for payment

[Authorized Signature] __________________________ *(Signature of Recipient) __________________________

* If signature of recipient differs from purchaser, the following statements must be completed:

__________ is hereby authorized to collect money for me.

[Name of Recipient] __________________________

(Purchaser's Signature) __________________________